

Intel® Easy Steps

Online Railway Reservation

Introducing Online Railway Reservation System

Technology has transformed many aspects of life in the 21st century, including the way many of us make train reservations. For example, to make ticketing more convenient for travelers, Indian Railways* has started an online reservation system, which helps us in booking tickets from the comfort of our homes or offices. While this is convenient for most people, it has made things particularly easier for people residing in remote locations.

The various advantages of using the online reservation system are as follows:

- Convenient – You can book or cancel your tickets sitting in the comfort of your home or office.
- Saves Time and Effort – You can save the time needed to travel to the railway reservation office and waiting in the queue for your turn.
- Towards a greener planet – Instead of printing your ticket you can also choose to travel with the SMS or soft copy of your booked ticket in your laptop or even on your mobiles.

Reservation and cancellation of train tickets can be done using the official website of IRCTC (Indian Railways Catering and Tourism Corporation Limited*) which is www.irctc.co.in.

In this activity, you will access the IRCTC website and will **open an IRCTC account** by registering yourself on the site. You will then use this account to book a railway ticket and also cancel a railway reservation that you have made.

Note: You will need to create an email ID (account) for yourself before you can register and start accessing IRCTC account if you do not have one already.

Before you start accessing IRCTC site and create your account, take a moment to get familiar with the **Intel® Education Help Guide**. The Help Guide provides handy step-by-step instructions for common applications which might be helpful right as you work.

Please refer to the card - **How to Use the Help Guide**.

Steps to create an IRCTC Account:

A. Opening the IRCTC site

1. Start the web browser. (See, Help Guide, Web Technologies Skill 1.1 or 3.1)
2. Click to place your cursor in the Address or Location bar. Type <http://www.irctc.co.in/> (See, Help Guide, Web Technologies Skill 1.1 or 3.1).

Note: Make sure that you type the Web site address correctly since a typing error may take you to a different Web site that does not work.

3. Press the Enter key on your keyboard or click the Go button. Then, wait as the Web page loads on your computer. The webpage looks as follows:



B. Creating an Account

1. Click on the "Signup" link as shown in the picture above
2. On clicking it, you will be directed to the registration form as given below.

Individual Registration *Mandatory

■ GARBAGE/JUNK VALUES IN PROFILE MAY LEAD TO DEACTIVATION
■ Please use a valid E-Mail ID and mobile number in registration.

Your user id, password and an activation link will be sent to your registered E-Mail id and mobile verification code will be sent to registered mobile number.

Username * (Between 3 to 10 Characters) [Check Availability](#)

If you forget your password, we will identify you with this information

Security Question *

Your Answer *

First name *

Last name *

Gender * Marital Status *

Date of birth *

Occupation *

Email ID *

Mobile * +91

Nationality *

Note:

- a) Please enter correct values in the registration form as it is required to authenticate your account. (See the picture below)
- b) You should enter your correct and active email id and mobile no. as your login details, account activation & verification codes will be sent to your email id and an SMS will be sent in your mobile no.

Individual Registration

*Mandatory

- GARBAGE/JUNK VALUES IN PROFILE MAY LEAD TO DEACTIVATION
- Please use a valid E-Mail ID and mobile number in registration.

Your user id, password and an activation link will be sent to your registered E-Mail id and mobile verification code will be sent to registered mobile number.

Username * (Between 3 to 10 Characters) [Check Availability](#)

3. First start typing your 'username'.

Note: You can type any username of your wish. You can have your name, your birthday, favorite place or a combination of these as your username. The user name should be between 3 to 10 characters. For example - shraddha24

Username * (Between 3 to 10 Characters) [Check Availability](#)

If you forget your password, we will identify you with this information

4. Select 'Check Availability' option to check the availability of your username

It often happens that there may be other people using the same username so it is important to check the availability of user name. Every username must be **unique**. Click on 'Check Availability' option, if the username you typed already exists, it will give you a message saying 'User already Registered...Please choose a different User Name...'. You will then have to enter a different username.

For example, typing user name as 'shraddha24', gives you the 'user name unavailability message' as shown below:

The screenshot shows the 'Individual Registration' page. At the top, there is a header with the title 'Individual Registration' and a note '*Mandatory'. Below the header, there is a light blue box containing two bullet points: 'GARBAGE/JUNK VALUES IN PROFILE MAY LEAD TO DEACTIVATION' and 'Please use a valid E-Mail ID and mobile number in registration.' Below this box, there is a message: 'Your user id, password and an activation link will be sent to your registered E-Mail id and mobile verification code will be sent to registered mobile number.' Below this message, there is a form with a label 'Username *', a text input field containing 'shraddha24', and a link 'Check Availability'. A red oval highlights the 'Check Availability' link, and a red arrow points from it to a red-bordered box containing the text 'Username unavailability message'. Below the form, there is a red-bordered box containing the text 'User Already Registered...Please choose a different User Name...'. Below this box, there is another light blue box containing the same two bullet points as the first one. Below this box, there is another message: 'Your user id, password and an activation link will be sent to your registered E-Mail id and mobile verification code will be sent to registered mobile number.' Below this message, there is another form with a label 'Username *', a text input field containing 'shraddha24', and a link 'Check Availability'. A red oval highlights the 'Check Availability' link.

In case this happens, enter a different user name till you get a unique user name.

5. Next, select a question from the Security Question box.
Select the down arrow given in 'Security Question' box and choose the security question you would like to answer.

Click on this drop down arrow to see the list of the security question given.

If you forget your password, we will identify you with this information

Security Question *	--Select One--	▼
Your Answer *	--Select One--	
First name *	What is your pets name?	
Last name *	What was the name of your first school?	
Gender *	Who was your childhood hero?	
Date of birth *	What is your favorite pass-time?	
Occupation *	What is your all-time favorite sports team?	
	What is your fathers middle name?	Married ▼
	What was your high school mascot?	
	What make was your first car or bike?	
	Where did you first meet your spouse?	

Note: You will notice that for some boxes like gender, marital status, date of birth, occupation, nationality, city, state etc. have a drop-down menu which allows you to select one option from several choices. Just click on the drop down arrow and select the option appropriate to you.

6. Type your answer in the 'Your Answer' box.

Username * shraddha21 (Between 3 to 10 Characters) [Check Availability](#)

If you forget your password, we will identify you with this information

Security Question *	What is your pets name?	▼
Your Answer *	tomy	
First name *		

Selected security Question

If at a later stage you forget your password of the IRCTC account, then you will need to answer the security question correctly. Your answer would be matched with the information given by you during the time of registration. After verification of your identify (account information) by the IRCTC site, the new password will be provided to you.

7. Enter the other details required in the Registration form such as, First Name, Last name, Gender (whether you are male or female), Marital Status, Date of birth, Occupation, Email id, Mobile number, Nationality etc.

Security Question *	What is your pets name?	▼
Your Answer *	tomy	
First name *	Shraddha	
Last name *	Das	
Gender *	Female ▼	Marital Status * Unmarried ▼
Date of birth *	12 ▼ Jun ▼ 1979 ▼	
Occupation *	Self Employed ▼	
Email ID *	shraddha.das@gmail.com	Your password will be sent to this email id.
Mobile *	+91 9818877345	Mobile verification code will be sent to this mobile number.
Nationality *	India ▼	

8. Next, fill in the other details in the registration form, such as your residential address.

Residential Address

Address *

(optional)

(optional)

City * -- Select One -- (other)

State * -- Select One -- (other)

Pin/Zip *

Country * -- Select One --

Phone *

Copy Residence to office Address ☒ Yes ☐ No

In Address column, write your house number or house name/street, enter your city, state, pin/zip, country, phone no, mark on 'copy residence to office address' as 'yes' if you want to give the same address as office address. Otherwise chose 'no', then you will have to fill your office address in the new space which will be generated on clicking "no".

Residential Address

Address *
 (optional)
 (optional)

City * (other)

State * (other)

Choose options for 'Other Services'. You may select 'Yes' if you want to subscribe (receive) the said offers, otherwise select 'No'. These are subscription to special offers/commercial Promotions/Newsletters through email and sms.

Other Services

Subscription to Special Offers / Commercial Promotions / Newsletters through email / SMS

Railtourismindia.com - Information regarding tourism packages & Special offers from IRCTC* Third party offers (Not more than 2 such mails/SMS per month)* ☒ Yes ☐ No

Third party offers (Not more than 2 such mails per month)* ☒ Yes ☐ No

Please inform me about Shubh Yatra and SBI Railway Card through phone* ☒ Yes ☐ No

Enter Verification Code

9. Enter the 'Verification Code'. Next enter the security characters as displayed in the box.

Enter Verification Code

Enter the text from Image : *

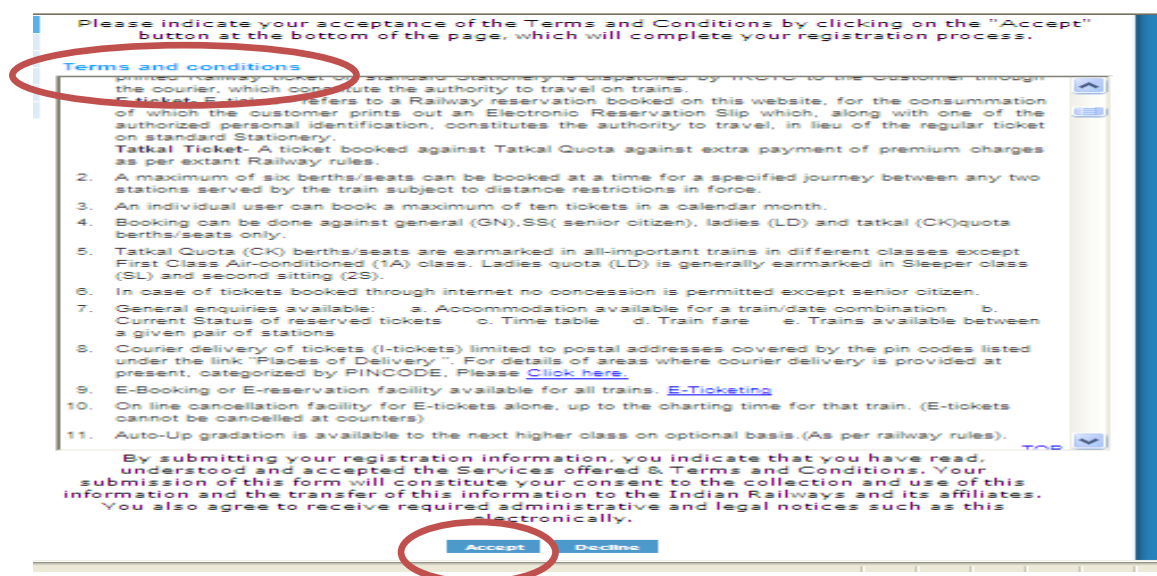
Letters are case sensitive.

Note: If you do not understand the characters written for the verification code for typing, you can select the '[Click here for new Image](#)' option to get a new character code. (shown above)

11. Then Click on '**Submit**'. On submitting the form, a message window will appear to re-confirm your email id and mobile no. Check your email id and mobile no. and click on 'OK'. (See the picture below)



12. Accept the 'terms and conditions'. On selecting 'OK' in the message window, a new window with 'Terms and Conditions' will appear. Select the 'Accept' option.



13. On selecting 'Accept' option, your registration form will be submitted completely and a window will appear with the 'Thank you' message confirming your registration.

Thank you.
You have been successfully Registered.

Your user id, password and activation link has been sent to your registered
E-mail id and mobile verification code has been sent to registered mobile number.
Please use the activation link and mobile verification code to activate your account.

C. Activate your Account

1. Now login into your 'email account', and open the mail where your user name and password has been sent from the IRCTC 'ticket admin'.

The screenshot shows an email interface. At the top, a red box highlights the email header: "Email From IRCTC" and the sender "ticketadmin@irctc.co.in". Below this, another red box highlights the email body text: "This is a system generated mail. Please do not reply to this email ID. If you have a query or need any clarification you may: (1) Call our 24-hour Customer Care or (2) Email Us care@irctc.co.in". A third red box highlights the activation instructions: "Please [Click Here](#) to Activate your account" and a long URL. Below the email, two red boxes provide instructions: "Either Click here OR ..." and "Copy and paste this text in a new browser window".

COMPOSE

Inbox (28)
Starred
Important
Sent Mail
Drafts (2)
Facebook mails (8)
Personal
Receipts
Travel
More ▾
Chat and SMS
Search, chat, or SMS
● Shraddha Das
Set status here ▾
● Daisy Thakur

Email From IRCTC Inbox x

ticketadmin@irctc.co.in 4:13 PM (8 minutes ago)

to me

This is a system generated mail. Please do not reply to this email ID. If you have a query or need any clarification you may:
(1) Call our 24-hour Customer Care or
(2) Email Us care@irctc.co.in

Dear Shraddha Das,
Welcome We thank you for your registration at IRCTC's Online Rail Ticket Reservation website.
Your user id is **shraddha2**
Your Password is **pj0644**
You need to provide your mobile verification code which has been sent to your registered mobile number when you activate your account using the link given below
Please [Click Here](#) to Activate your account
or copy paste this link: <https://www.irctc.co.in/cgi-bin/bvbu.dll/irctc/services/verifyUser.do?verifyUser=4c45x64x63x48x69x58x31x58x6dx51x56x72x2bx58x41x53x62x47x48x35x2bx48x32x76x47x55x38x35x4dx4fx56x>
For security reasons you should change your password after your login.
You will use this user id and the password given above for all your transaction on www.irctc.co.in. The user id cannot be changed and

Either Click here OR ...

Copy and paste this text in a new browser window

Note: This is a system-generated mail and is not sent manually by any specific person. Please do not reply to this mail for any communication.

2. In the mail, there will be a link named 'Please Click Here to activate your account'. You can click on this link directly or you may copy another long link given just below it and paste this link in a new browser to activate your IRCTC account. On selecting the link "click here" in mail, it will open a window where you need to fill your 'verification code' sent to you through SMS on your mobile no. The Verification webpage will look as follows:

The screenshot shows the IRCTC Mobile Verification page. At the top, it says "Indian Railway Catering and Tourism Corporation Limited" and "A Government of India Enterprise". Below this, a red banner states "Your mobile number is not verified. Please verify". The main heading is "Mobile Verification". There is a text input field for the "Mobile Verification Code" with a red box around it. Below the input field are two links: "Click Here To re-send mobile verification code" and "Click Here To change mobile number & re-send mobile verification code". At the bottom, there are "Submit" and "Reset" buttons. A red box with an arrow points to the input field with the text "Enter the verification code sent on your mobile here".

Indian Railway Catering and Tourism Corporation Limited
A Government of India Enterprise

08-Jan-201

Your mobile number is not verified. Please verify

Mobile Verification

Mobile Verification Code *

[Click Here](#) To re-send mobile verification code
[Click Here](#) To change mobile number & re-send mobile verification code.

Submit Reset

For security reasons you should change your password after your login.

Enter the verification code sent on your mobile here

Note: In case you have not received the verification code in your mobile, then you can select the 'Click Here' option given on the 'Mobile verification' webpage to re-send mobile verification code on your mobile number. Alternatively, you can also change your mobile number and then re-send the verification code.

3. After submitting the above page, your mobile number will be verified and your account will be created. Close the window and return to the home page to login into the IRCTC account.

Note: At the IRCTC Home page, you may also lookup the 'User Guide' for more help.

User Guide			
User Registration Guide	Booking E-Ticket	Booking Season Ticket	Quick Book Ticket Guide
Booking I-Ticket	Cancelling E-Ticket	Soft User Guide	Browser Settings
Cancelling I-Ticket	Compatible Browser	Tatkal Booking Guide	
+ Enquiries			
+ General Information			

Now that you have created the account, you can now book your train tickets sitting at home using IRCTC.

C. Booking a ticket

1. After you login using the ID and password created, the home page is the "Plan my travel" page. On the top left hand corner you can see the boxes where you will have to fill the 'To' and 'From' Station and the date of journey for ticket booking as shown in the picture below.

The screenshot shows the IRCTC 'Plan My Travel' page. The 'From' field is labeled 'Enter City Name', the 'To' field is labeled 'Enter City Name', and the 'Date' field is labeled '08/6/2012'. The 'Ticket Type' is set to 'e-ticket' and the 'Quota' is set to 'General'. The 'Find Trains' button is highlighted. A red box surrounds the 'From', 'To', and 'Date' fields. A red arrow points from the 'Find Trains' button to a text box below the screenshot that says 'Enter Travel details here'.

2. Enter the first three or more letters of the 'From' station and similarly for the 'To' station and choose the required station from the list of suggested stations. Then enter the date of travel in the next text box and click on "Find Trains" as shown in the next figure

Plan My Travel

From*

To*

Date*

Ticket Type*

Quota*

Services

Plan My Travel

Plan My Travel

From*

To*

Date*

Ticket Type*

Quota*

3. You will be shown a list of trains that match your criteria to choose from as shown below

Plan My Travel

From*

To*

Date*

Ticket Type*

Quota*

Train Details

Get Fare

From: DELHI (DLI) Class: 2S

To: CHANDIGARH (CDG) Date: 10/7/2012

Train Name: UHL JANSHTABDI Train No: 12057

Runs On: M T W T H F S S U Quota: GN

Availability

Date	Availability	Book
10/7/2012	AVAILABLE-0738	Book
11/7/2012	AVAILABLE-0740	Book
12/7/2012	AVAILABLE-0740	Book
13/7/2012	AVAILABLE-0738	Book
14/7/2012	AVAILABLE-0707	Book
15/7/2012	AVAILABLE-0736	Book

List of Trains

Train No.	Train Name	Departs	Arrives	1A	FC	2A	3A	3E	CC	SL	2S
14217	UNHAHAR EXP	04:25	10:15	X	X	X	X	X	X	X	X
14095	HIMALYAN QUEEN	05:45	10:27	X	X	X	X	X	X	X	X
12011	KALKA SHTBDI	07:40	11:05	X	X	X	X	X	X	X	X
12925	PASCHIM EXPRESS	10:05	15:57	X	X	X	X	X	X	X	X
22451	CDG SUP FAST	11:55	16:20	X	X	X	X	X	X	X	X
12057	UHL JANSHTABDI	14:35	19:05	X	X	X	X	X	X	X	X
12005	KALKA SHTBDI	17:15	20:40	X	X	X	X	X	X	X	X
12311	HWH DLI KLK MAI	21:15	03:05	X	X	X	X	X	X	X	X

Train details

The travel classes available in the train

Number of seats available

- Click on the circle corresponding to the train and the class of travel you need the ticket for. In this example, we have selected the 2-Seater class for Janshatabdi express which departs at 2:35 pm and arrives at 7:05 pm as shown in the picture above
- As soon as you select a circle, the top right panel will show the available seats that can be booked.
- Click on "book" link in the same panel to start the booking process for that particular train and class
- You will reach the ticket booking page that looks as follows

Ticket Reservation

Train Name: UHL JANSHATABDI	Class: Second Sitting(2S)	Date: 10-Jul-2012
From: NDLS	To: CHANDIGARH (CDG)	Train No: 12057
Boarding Point: NDLS	Reservation Upto: CHANDIGARH (CDG)	Quota: General

Passenger Details

Select your Travel List Select Passengers from your Master List

SNo	Name	Age	Sex	Berth Preference	Senior Citizen
1	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>
2	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>

8. Scroll down while filling all the required details as shown in the picture below for each passenger (Name, Age, Sex and Berth Preference). At the bottom of the page, enter the verification code given in the box into the space below the box as shown in the picture below. Then press the "Go" button.

1	Shraddha Das	27	Female	Window Seat	<input type="checkbox"/>
2	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>
3	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>
4	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>
5	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>
6	<input type="text"/>	<input type="text"/>	Select	Choose Seat	<input type="checkbox"/>

CHILDREN BELOW 5 YEARS (FOR WHOM TICKET IS NOT TO BE ISSUED).

Child Passenger Details

SNo	Name	Age	Sex
1.	<input type="text"/>	<input type="text"/>	Select
2.	<input type="text"/>	<input type="text"/>	Select

If no option is selected the berths will be allotted based on the system logic, depending on availability at that point of time.

☐ None
☐ Book my ticket only if all the above passengers are allotted berths in the same coach.

If you choose this option, the ticket "WILL NOT" be booked if your choice is not met and the full amount debited will be refunded back to your account

☐ Consider for Auto Upgradation.

Passenger Mobile Number: +91 * 9958318300 SMS will be sent to this Mobile Number.

Enter Verification Code Ent

X65291A

Enter the text from Image : X65291A Click here for new Image

Letters are case sensitive.

E - Ticket

The identification details are required at the time of Tatkal ticket booking. The ID card will also be required during journey. One of the passenger booked on an E-ticket should have any of the identity cards (Voter Identity Card / Passport / PAN Card / Driving License / Photo ID card issued by Central / serial number /Student Identity Card with photograph issued by recognized School or College for their students with photograph /Credit Card with photograph / Unique Identification Card "Aadhaar") during journey. Aadhaar card will be accepted as valid identification card only if the passenger whose identification card is travelling.

Enter these details : one row for each passenger

Copy the text in the box exactly into the space given below

Go **Reset** **Replan**

9. You will reach the "make payment" page. Click on the "make payment" button and wait for the page to load.

Ticket Details

Ticket Fare: Rs. 107	Service Charge: Rs. 10	Total Amount: Rs. 117
Total Availability at: 16:13 (IST)	Availability in General Quota: AVAILABLE-0738	

Make Payment **Replan**

10. You will reach the “payment options” page. There are various modes by which you can pay for the booked ticket like Debit Cards, Credit Cards, Cash Card and net banking etc. In this activity we will use the “Credit Card” option. So click on the tab named “Credit cards” to see an option of cards (as shown in the following picture). Choose any one of the options as applicable to your card. Here we click the circle in front of the first option “Visa/Master (powered by HDFC bank)” and wait for the page to load.

Credit Cards Net Banking Debit Cards Cash cards EMI Option

Note: If for any reason, the reservation output details are not displayed on your screen after you have made payments, please check the details in "Booked Tickets" under "Booking History" in left navigation bar. You may also check your mail for the details of your booking.

All VISA/MASTER debit cards (If enabled by card issuer) can also be used for ticket booking through any of the VISA/MASTER credit card payment gateways (ICICI PG, HDFC PG, AXIS PG, CITI PG). [Click Here](#) For List of Banks

[Click Here](#) For Bank Transaction Charges

☒ Visa/Master (Powered by HDFC Bank) ☐ Visa/Master (Powered by ICICI Bank)

☐ Visa/Master (Powered by AXIS Bank) ☐ Visa/Master (Powered by CITI Bank)

☐ American Express

11. You will reach the “payment” page. Enter your card details in the appropriate columns at the bottom of the page as shown in the figure below and press the “Buy” button

Important Note: The purpose of this activity is to demonstrate how to purchase a railway reservation online. However, if you do not want to actually purchase a reservation, do not click on the 'Buy' button below.

Ticket Reservation

Train Name: UHL JANSHATABDI	Class: Second Sitting(2S)	Date: 10-Jul-2012
From: NDLS	To: CHANDIGARH (CDG)	Train No: 12057
Boarding Point: NDLS	Reservation Upto: CHANDIGARH (CDG)	Quota: General

Passenger Details

SNo	Name	Age	Sex	Berth Preference	Senior Citizen
1	Shraddha Das	27	Female	Window Seat	No

Ticket Details

Ticket Fare: Rs.107	Service Charge: Rs.10	Total Amount: Rs. 117
Total Availability at: 16:13 (IST)	Availability in General Quota: AVAILABLE-0738	

Note1: This availability is for all berths, not of your preferred berth type. As tickets are booked throughout the country across PRS counters, any confirmed status shown above may decline into RAC/Waiting list status, while your payment is being processed.

Note: If for any reason, the reservation output details are not displayed on your screen after you have made payments, please check the details in "Booked Tickets" under "Booking History" in left navigation bar. You may also check your mail for the details of your booking. You are also advised to contact IRCTC before trying to book your ticket again.

[Click here to check comparative performance report of banks](#)

You can use your Credit Card / Debit Card * for payments. **HDFC BANK** **Debit Cards** **MasterCard**

* Subject to cardholder participation in VBV/MSD
(This information is passed on to the payment gateway securely using 128 bit SSL mode. No card information is captured/stored by IRCTC. Once the payment is authorized you will automatically proceed with the booking confirmation.)

Card No: 1234 - 5678 - 9012 - 3456

Card Expiry: Month: 12 & Year: 2020

CVV Number: 123

Name: Shraddha Das

Buy

12. You will be taken to the Credit card's transaction password page where you have to enter the correct password and press "Enter". Congratulations! You have successfully booked a ticket. (You will also receive a copy of the ticket on your mail address)

C. Printing your ticket

1. Once you have booked the ticket, you will be taken to a "booking confirmed" page, where your ticket along with seat number will be displayed. You will also get the message given below with options to print your ticket in English or Hindi.

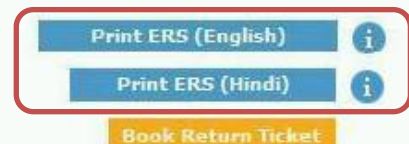
Important

- E-ticket passenger is permitted in the train against a berth/seat only when his name appears in the reservation chart failing which he can be treated as a passenger travelling without ticket
- The accommodation booked is not transferable and is valid only if one of the ID card noted above is presented during the journey. The passenger should carry with him the Electronic Reservation Slip print out. In case the passenger does not carry the electronic reservation slip, a charge of Rs.50/- per ticket shall be recovered by the ticket checking staff and an excess fare ticket will be issued in lieu of that.
- E-ticket cancellations are permitted through www.irctc.co.in by the user. In case e-ticket is booked through an agent, please contact respective agent for cancellations.
- If the name of the passenger does not appear on the chart, the passenger should not board the train as he/she will be treated as a passenger without ticket and dealt accordingly.

For cancellation and Refund

Passenger should access the website www.irctc.co.in only for cancellation as no cancellation is permitted at railway counters for electronic tickets

Please note that the provision for specifying I/D proof at the time of booking an e-ticket has been dispensed with. The accommodation booked is not transferable and is valid only if one of the passenger booked on an e-ticket in a transaction presents any of the five identity cards(Voter identity card/Passport/ Pan card/Driving license/Photo I/d card of Central/ State Government issued to their employees) during train journey in original and same will be accepted as proof of identity failing which the passengers will be treated as travelling without ticket and shall be dealt with as per extant Railway Rules.



Here you can click on "print ERS (English)" or "print ERS (Hindi)" buttons to print your e-ticket (as shown above)

Note: Although you can take a printout, it is possible to travel with only a soft copy of your ticket. Towards saving paper and contributing to an environment friendly cause, IRCTC appeals to passengers to avoid printing tickets and travel using the SMS sent on their mobile or with the electronic ticket on their laptops/ipads.

D. Printing/ Cancelling a ticket

1. Log in to the IRCTC website at any point of time before your journey to print or cancel your ticket.
2. In the Home page, you can click on "My transactions" on the left hand side and click on "Print e-ticket" or "Cancel E-ticket/Refund" to enter the Booking history page as shown in the picture

Plan My Travel

From*

To*

Date*

Ticket Type*

Quota*

Find Trains **Reset**

Services

- Plan My Travel
- Quick Book
- Mumbai Season Ticket
- Banner Auction

My Transactions

User Profile

Shubh Yatra

General

Services

My Transactions

- Booked History
- Print E-Ticket
- Cancel E-Ticket/Refund
- Cancelled History
- File TDR
- TDR History
- Refund Status of Cancelled Ticket
- Refund Status of Failed Transaction

User Profile

Shubh Yatra

General

- You will be taken to a password confirmation page where you have to enter your password again

Re-enter Password

***Mandatory**

Enter Your Password *

GO **Reset**

- You will now reach the booking history page. Here you can choose the ticket that you want to take the printout for or cancel. If you want to take printout, click on the circle in front of the ticket you want to print and press "Print E-Ticket" button.

Print E-Ticket

PNR Number - Transaction ID

History **Clear**

Check the PNR status to confirm cancellation of your ticket. On failure of cancellation of the ticket with repeated attempts please contact us immediately at 011-39340000 or email us at etickets@irctc.co.in

List Of E-Tickets

1	<input type="radio"/>	0509593776	2804502074	NZM	INDB	27-6-2012	Delivered	08-6-2012
2	<input type="radio"/>	0492599475	8302183624	INDB	HAD	20-8-2012	Delivered	30-4-2012
3	<input type="radio"/>	0483254394	4340165216	ERS	KNW	12-7-2012	Delivered	08-4-2012
4	<input type="radio"/>	0483253171	2702155415	KNW	CAN	05-7-2012	Delivered	08-4-2012

- If you want to cancel the ticket, click on the circle in front of the ticket you want to cancel and press "Cancel E-Ticket" button and wait for the page to load.
- In the following cancellation page, choose the passenger whose ticket you want to cancel (by checking the box under "select for cancel" column for the corresponding passenger) as shown in the figure below and click the "Cancel Ticket" button. It will ask for a confirmation for cancelling the ticket. Please select 'Yes' to confirm.

PNR Status Details

PNR-Number : 631 - 1438015	Train Number : 13017	Train Name : GANADEVTA EXP
Date : 16 - Jul - 2012	From Station : HWH	To station : BHP
Reservation upto : BHP	Boarding point : HWH	Class : 2S
No of passengers : 1	Charting Status : CHART NOT PREPARED	

Status Report

S#	Name	Age	Sex	Booking Status	Current Status	Select for Cancel
1	Amrendra Pandey	36	Male	D2 , 23	CNF	<input checked="" type="checkbox"/>

Acronyms

RAC: Reservation Against Cancellation	WL: Wait List
RLWL: Remote Location Wait List	PQWL: Pooled Quota Wait List
REGRET/WL1: No More Booking Permitted	

[Back to History](#)[Cancel Ticket](#)

7. In the screen that that appears after cancelling is shown below. You can take a printout of the cancelled ticket by clicking the "Print ERS" button. The cancelled ticket screen also displays the amount of money that will be refunded to your account.

Cancellation Status Details

PNR-Number: 6311438015	Train Number: 13017	Train Name:
Date: 16- 07- 2012	From Station: HOWRAH JN	To station: BOLPUR S NIKTN
Reservation upto: BOLPUR S NIKTN	Boarding point: HOWRAH JN	Class: 2S
Cash Paid: Rs. 61.0	Cash Deducted: Rs. 20.0	Cash Refund * : Rs. 41.0

* Refund Amount mentioned would be refunded back electronically to the account used for booking.
If the Refund amount is appearing as '0' for Tatkal ticket cancellations, there will be 'NO' refunds to the account.

Refund Amount

Status Report

S#	Name	Age	Sex	Booking Status	Current Status
1	Amrendra Pandey	36	Male	D2 , 23	Can/Mod

[Print ERS \(English\)](#)[Print ERS \(Hindi\)](#)[Back to History](#)

E. Sign out of your IRCTC account

Click on the Sign out button on the top right corner of the IRCTC page.

08-Jun-2012 [16:07:03 IST] | [Home](#) | [Sign Out](#) | [Contact Us](#)