

### Rubric for Online Research

The main purpose of a rubric is to help you do your best work. Use the rubric to make sure you understand what you are expected to learn. Is all of your work best described by column 4? If not, what can you improve? If you have access to a printer, you may want to print the rubric for reference as you work through the activities. Ask your teacher for help if you have any questions about the rubric.

|                          | <b>4</b>   | <b>3</b>   | <b>2</b>  | <b>1</b>   |
|--------------------------|--|--|---|--|
| <b>Source Selection</b>  | Search directories and search engines are used successfully to find keywords.<br><br>Specific and relevant keywords are used to narrow search results and improve the quality of hits. | Search directories and search engines are used somewhat successfully to find keywords.<br><br>General and relevant keywords are used to narrow search results and improve the quality of hits. | Search directories or search engines are used to find keywords.<br><br>Vague and relevant keywords are used to narrow search results and improve the quality of hits. | Neither search directories nor search engines are used to find keywords.<br><br>Keywords are not identified or not used. |
| <b>Source Evaluation</b> | All sources found are credible, accurate, and reliable.  | Most sources found are credible, accurate, and reliable.   | Some sources found are credible, accurate, and reliable.  | No sources are credible, accurate, and reliable.   |
| <b>Sources Summary</b>   | All sources are annotated with a clear rationale for including them and include a thorough summary.  | Most sources are annotated with a clear rationale for including them, but the summary is not complete.   | Some sources are annotated with a clear rationale for including them, but most do not include a summary of the source.  | Most sources are not annotated.  |
| <b>Writing Mechanics</b> | All words are spelled and capitalized correctly.<br><br>All sentences are punctuated correctly.  | Almost all words are spelled and capitalized correctly.<br><br>Almost all sentences are punctuated correctly.  | Several words are misspelled or capitalized incorrectly.<br><br>Several sentences are punctuated incorrectly.   | Many words are misspelled and capitalized incorrectly.<br><br>Many sentences are punctuated incorrectly.                 |
| <b>File Management</b>   | Files are clearly named, consistently  | Files are clearly named and  | Work is not lost, but files are not clearly   | Work is lost because files are not clearly   |

|  |   |   |  |  |
|--|---|---|--|--|
|  | saved to the correct location, and well-organized in folders. | consistently saved to the correct location, but they are not well-organized in folders. | named or consistently saved to the correct location. | named or consistently saved to the correct location. |
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