

Rubric for Writing Process

The main purpose of a rubric is to help you do your best work. Use the rubric to make sure you understand what you are expected to learn. Is all of your work best described by column 4? If not, what can you improve? If you have access to a printer, you may want to print the rubric for reference as you work through the activities. Ask your teacher for help if you have any questions about the rubric.

	4	3	2	1
The Story	<p>The story is easy to follow and interesting.</p> <p>Characters are distinct and memorable.</p> <p>The theme is directly related to the topic and helps readers find meaning in the story.</p>	<p>The story is easy to follow and somewhat interesting.</p> <p>Characters are consistent and distinct.</p> <p>The theme is directly related to the topic.</p>	<p>The story is somewhat difficult to follow, or is not interesting.</p> <p>Characters are not distinct.</p> <p>The theme is indirectly related to the topic.</p>	<p>The story is difficult to follow and not interesting.</p> <p>Characters are inconsistent throughout the story.</p> <p>The theme is not related to the topic.</p>
Literary Elements	<p>Point of view is consistent throughout the entire story.</p> <p>Characters, plot, setting, and theme are fully developed with descriptive details.</p>	<p>Point of view is consistent throughout most of the story.</p> <p>Characters, plot, setting, and theme are fully developed but lack some descriptive details.</p>	<p>Point of view varies throughout most of the story.</p> <p>Some literary elements are fully developed and include some descriptive details.</p>	<p>Point of view varies throughout the entire story.</p> <p>Literary elements are not developed or are missing and include very few descriptive details.</p>
Writing Process	<p>Planning is organized and focused on developing many descriptive details about character, plot, and setting.</p> <p>Drafting is creative, and different approaches are used.</p>	<p>Planning is organized and focused on describing character, plot, and setting.</p> <p>Drafting is creative, but different approaches are not used.</p> <p>Revision is objective but not thorough.</p>	<p>Planning is organized but not well focused on describing character, plot, and setting.</p> <p>Drafting is somewhat creative.</p> <p>Revision is substantial but not objective.</p>	<p>Planning is hurried and incomplete.</p> <p>Drafting is hurried and incomplete.</p> <p>Revision is hurried and incomplete.</p> <p>Editing is hurried and incomplete.</p>

	<p>Revision is thorough and objective.</p> <p>Editing is thorough and systematic.</p>	<p>Editing is systematic but not thorough.</p>	<p>Editing is not systematic.</p>	
Writing Mechanics	<p>All words are spelled and capitalized correctly.</p> <p>All sentences are punctuated correctly.</p> <p>Paragraphing is appropriate and helps move the story along.</p>	<p>Almost all words are spelled and capitalized correctly.</p> <p>Almost all sentences are punctuated correctly.</p> <p>Paragraphing is appropriate throughout most of the story.</p>	<p>Several words are misspelled or capitalized incorrectly..</p> <p>Several sentences are punctuated incorrectly.</p> <p>Paragraphing is awkward throughout most of the story.</p>	<p>Many words are misspelled and capitalized incorrectly.</p> <p>Many sentences are punctuated incorrectly.</p> <p>Paragraphing is awkward throughout the entire story.</p>
File Management	<p>Files are clearly named, consistently saved to the correct location, and well-organized in folders.</p>	<p>Files are clearly named and consistently saved to the correct location, but they are not well-organized in folders.</p>	<p>Work is not lost but files are not clearly named or consistently saved to the correct location.</p>	<p>Work is lost because files are not clearly named or consistently saved to the correct location.</p>