Intel AppUpSM Small Business Service Built on the Intel® Hybrid Cloud Platform

User Guide – Intuit QuickBooks Premier* Edition 2012

Revised 7/12/2012

This guide is intended to identify the steps required to install this software on the Intel[®] Hybrid Cloud platform, and does not replace the manufacturer's instructions for third-party products. Before completing the instructions below, you will need to install the respective software on the server using the Store feature in the Intel[®] Hybrid Cloud Management Portal (<u>https://hybridcloud.intel.com</u>).

LICENSE ALERT: Purchased keys may not be used on this product.

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Product Version

QuickBooks Premier* 2012

Dependencies / Requirements

A working Windows Server^{*} 2008 or Windows Server 2008 R2 VM from the Intel AppUpSM Small Business Service Store is required.

Download and Install

- 1. Go to the Intel AppUpSM Small Business Service Store at <u>https://store.intelhybridcloud.com.</u>
- 2. Log in using your ID and password.
- 3. Search for and select Intuit QuickBooks Premier* 2012 (Three User License).
- 4. Select the Intel[®] Hybrid Cloud server.
- 5. Click Add to Order.
- 6. Complete the ordering process.

NOTE: The appliance will download within 24 hours.

Intuit QuickBooks Premier installs automatically.

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Uninstall

- 1. Log in to the Intel[®] Hybrid Cloud server manager.
- 2. Click the **Appliances** button to open the Appliances page.
- 3. Select the appliance on which QuickBooks Premier is installed.
- 4. If the appliance status is "Stopped," click the **Start** button.
- 5. Select the **Application** tab.
- 6. Select Intuit QuickBooks Premier 2012.
- 7. Click the **Uninstall** button.

Connect to the Appliance/Application

- 1. Log in to the appliance that contains the QuickBooks Premier 2012 application.
- 2. Launch QuickBooks from Start > All Programs > QuickBooks > QuickBooks Premier Edition 2012.

Because of Internet Security Levels are high by default in IE browser so you will see below message:

Intern	Internet Security Levels Are Set Too High		
<u>^</u>	The security for Microsoft Internet Explorer has been set higher than the default levels. To use all the features provided by QuickBooks, you must reduce the security levels for the "Internet" zone.		
	Click the Make Changes button to open the Internet Options control panel and make your changes. A Help Topic will appear to walk you through the process of reducing the security levels.		
	To read more information about security levels prior to making your changes, click the Help button.		
	If you do not want to reduce your security levels, click the Cancel button. Note that if you click the Cancel button, some QuickBooks features will not work correctly.		
	Make Changes Help Cancel		

- 3. Follow the steps below to change Internet Security Settings:
 - a. Click Start > Administrative Tools > Server Manager.
 - b. Click the **Configure IE ESC** link.

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🚛 Server Manager			
Elle Action View Help			
le 🔿 📅 👔			
Server Manager (INTUITVM)	Server Manager (INTUITVM)		
Roles Golganostics Gonfiguration Storage	Get an overview of the status of this server, perfor	n top management tasks, and add or remove server roles and features.	
	Server Summary		Server Summary Help
	Computer Information Full Computer Name: Workgroup: Local Area Connection: Local Area Connection 2: Remote Desktop: Server Manager Remote Management: Product ID: Do not show me this console at logan	INTUITYM WORKGROUP IPv4 address assigned by DHCP, IPv6 enabled IPv4 address assigned by DHCP, IPv6 enabled Enabled Disabled SS041-663-8081515-84593 (Activated)	Charge System Properties
	Security Information Windows Firewal: Windows Updates: Last checked for updates: Last installed updates: IE Enhanced Security Configuration (ESC):	Public: On Not configured Never Never On for Administrators On for Identications	Go to Windows Firewal Configure Updates fy Check for New Roles Run Security Configuration Witard Configure IE ESC

c. In the Internet Explorer Enhanced Security Configuration settings, select the Off option for both Administrators and Users and then click **OK**.

わ Interr	et Explorer Enhanced Security Configuration	×		
Internet Explorer Enhanced Security Configuration (IE ESC) reduces the exposure of your server to potential attacks from Web-based content. Internet Explorer Enhanced Security Configuration is enabled by default for Administrators and Users groups				
Admin	istrators:			
۲	C On (Recommended)			
8	⊙ Off			
Users				
۲	C On (Recommended)			
8	• Off			
More	about Internet Explorer Enhanced Security Configuration			
	OK Cancel			

- d. Back at the QuickBooks Internet Security Levels are too high message box, click the Make Changes button to launch IE security properties.
- e. For Internet zone, set the security level to Medium.
- f. Click Apply.



g. On the Warning message, click **OK** and then click **OK** on the Internet Properties wizard.

After few seconds the QuickBooks main wizard launches:

😤 QuickBooks Premier Edition 2012	_ 8 ×
File Eait Wew Lists Favorites Company Customers Vendors Employees Banking Reports Online Services Window Help	
Let's get your business set up quickly!	
Answer some basic questions and we'll do the rest. You can always make changes later. (Recommended for new users) Watch how easy it is	
Advanced Setup Give us more details and we'll guide you step by step through the available options. (Recommended if you want to fine-tune your setup) Other Options Open or convert your existing files from Quicken, Peachtree, Small Business Accounting, Office Accounting or even Quickbooks.	ß
C Need help? Give us a call	

You are now set to use QuickBooks Premier 2012.

Licenses / Configuration

QuickBooks Premier 2012 has been installed with a pre-defined license that is not appropriate to use and will need to be changed. Please contact Intel Customer Support in North America at 1-800-404-2284 and in India at 1-800-425-6835 to receive your new license number.

To change the license number:

- 1. Start QuickBooks Premier 2012 if it is not already open.
- 2. In the menu bar at the top of the page, click the **Help** menu and select **Manage My License > Change My License Number**.



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3. Enter your license number in the spaces provided and then click **Next**.

Change License N	umber for QuickBooks
QuickBooks	Current Product Information License Number: 912-946 Licensed Users: 3 To change your license number, enter the new number below. New License Number:
	Next > Cancel

4. Leave the Validation Code and Licensed Users Code fields empty and then click **Finish**. QuickBooks Premier 2012 is now ready to use.

Troubleshooting

Technical Support

- For questions pertaining to this guide, contact Intel Customer Support: <u>http://www.intel.com/support/progserv/appupsbs/hybrid/sb/CS-032313.htm</u>
- In the event that you (the Managed Service Provider) are unable to resolve a technical support issue by providing first level support for the Software, you may obtain second level support from the help desk of the Software manufacturer, pursuant to the terms and conditions accompanying the Software. Technical Support contact information is provided at the following location:

http://www.intel.com/support/progserv/appupsbs/hybrid/sb/CS-032313.htm#Software

- Intel[®] Hybrid Cloud Platform User Guide <u>http://www.intel.com/support/motherboards/server/hybrid/sb/CS-031729.htm</u>
- Appliance and Application Initial Setup Guides <u>http://www.intel.com/support/progserv/appupsbs/hybrid/sb/CS-032880.htm</u>